

## Guidelines for e-posters for ORCA Congress 2021

### Recommendations and requirements to optimise your e-poster display on screen

*(e-posters will be published on the ORCA2021 website)*

- presentation format is a 1 page PDF document showing the entire content of the poster
- landscape format 16 x 9
- file size must be less than 20 MB
- document may be created in Powerpoint or Keynote
- the file **MUST** be saved as PDF under the surname of the presenting author
- important fields to include in the e-poster:
  - title, author(s), address (at upper edge, across the width the whole poster)
  - aim (avoid introductions)
  - methods
  - results
  - conclusions
  - references (where needed) and Declaration of interest (mandatory)
- make use of drawings, schematics, flow charts, table and figures where possible
- limit text to the minimum needed for understanding
- maximum word number is 250 to 300
- the use of colour makes the poster more attractive and effective
- suggested font types: Times New Roman, Helvetica, Arial, Calibri, Verdana or Symbol
- font size: 14 points or bigger
- do not include QR codes
- do not include animations
- images and tables - at least 200 dpi, good picture quality is essential
- all graphs and tables must be embedded in the file
- please avoid animated GIF files and respect the copyrights and personal anonymity of the pictures and tables
- do not insert or embed any videos in your file
- for Apple Macintosh users: please do not drag and drop to insert pictures into your file as graphs and images would not display properly

### Submission

- e-posters in the specified form should be sent no later than **June 04, 2021** to the e-mail address: [danijela@conventuscredo.hr](mailto:danijela@conventuscredo.hr)
- e-posters sent after the specified date will not be accepted for presentation, except in the form of an abstract in the Book of Abstracts
- for all questions regarding the creation of e-posters of the specified format, please contact us at the same e-mail address

### Instructions for poster presentations:

*(to be presented live during the scientific program)*

- PowerPoint presentation consisting of 2 (two) slides without animations
- presentation time: in total 7 minutes (3 min. presentation, 4 min. Discussion)
- technical rehearsal will take place a few days prior to the congress, more information to follow soon